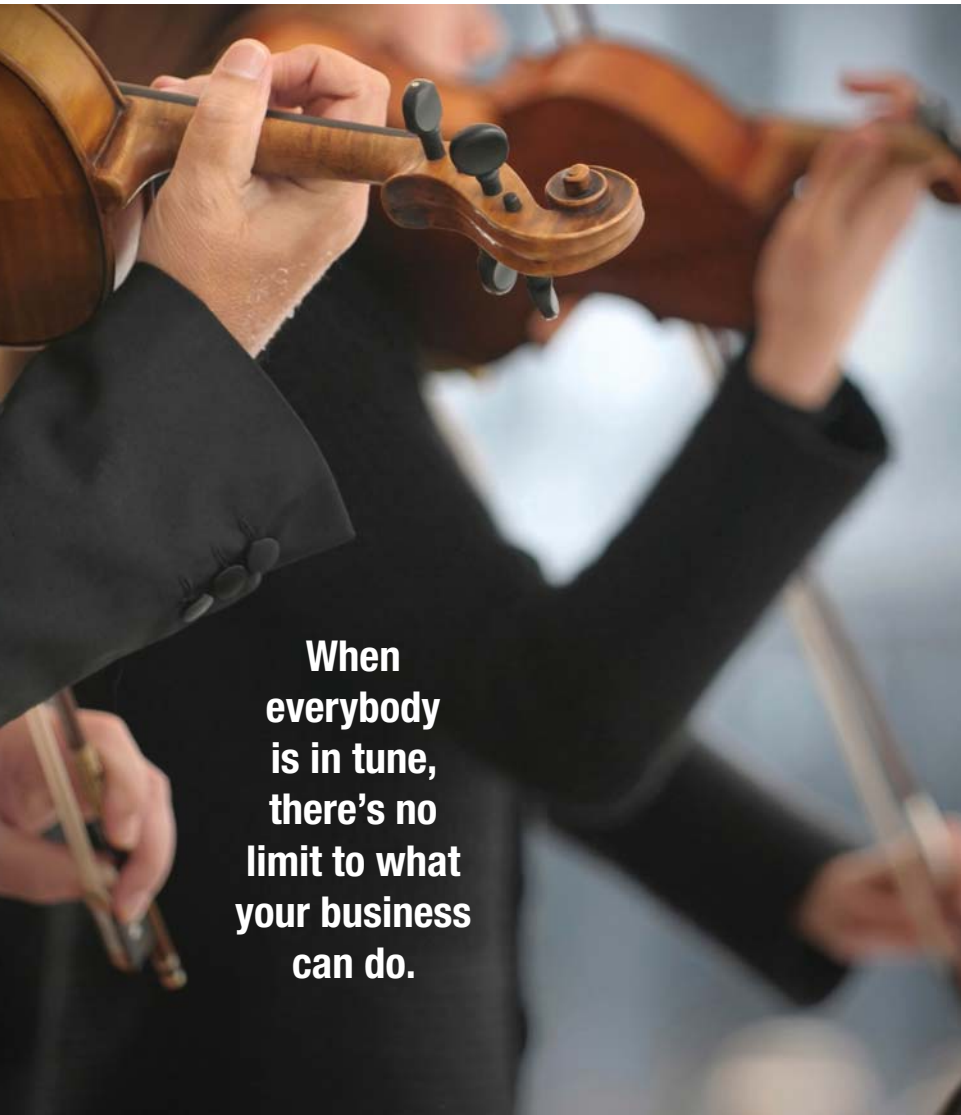




# SharePoint 5 Day Quick Start Deployment

A close-up, shallow depth-of-field photograph of violinists in a symphony orchestra. The focus is on the hands and the wooden body of a violin in the foreground, with other musicians and violins blurred in the background. The lighting is soft, highlighting the textures of the wood and the fabric of the musicians' suits.

**When  
everybody  
is in tune,  
there's no  
limit to what  
your business  
can do.**

A high-angle, wide shot of a large, empty concert hall. The stage is at the bottom, featuring a drum set and several black chairs arranged in a semi-circle. The orchestra pit is filled with rows of black chairs. The audience seating is tiered and curved, with rows of grey seats. The background wall is covered in vertical wooden slats. The ceiling is high with exposed lighting rigs and fixtures. A semi-transparent white box with rounded corners is overlaid on the left side of the image, containing text.

“ Today we can collaborate globally not only on the sharing of content, but also on how that content is created. ”

**Joe Simon**

Senior Vice President,  
Chief Information Officer  
MTV Networks

## Do you know what the potential of your business is?

Get your Microsoft Office SharePoint Server solution off the ground quickly with the 5 Day Quick Start SharePoint Deployment.

This package is designed to help accelerate your SharePoint solution deployment. For organizations adopting SharePoint for the first time, determining what content assets currently exist and which ones should be migrated is a time consuming challenge. Apptius provides a comprehensive migration solution that addresses content identification, revision, and migration to ensure your portal and collaboration solutions can provide maximum value.

### Kick-Off Meeting

- Identify goals and objectives
- Identify modules to be made part of Quick Start

### System Analysis

- Understand content assets and business processes
- Gain an understanding of the current technical environment
- Define requirements for identified modules(s)
- Identify longer term requirements
- Match requirements with SharePoint features
- Prioritize requirements and establish Quick Start features
- Identify the content to be migrated
- Define SharePoint elements and their scope:
  - Site Structure
  - Document/Forms Libraries and their Views
    - Lists and their views
    - Permission / access strategy, authentication requirements
    - Built-in workflows to be used
    - Basic Search configuration
    - Built-in web parts to be used
    - Basic branding

### Planning

- Plan server architecture (logical and physical)
- High level capacity forecasting and planning
- Training for users

### Development

- Installation and setup of SharePoint environment
- Site Structure creation and configuration - create and configure identified sites and web part pages, customize look and feel
- Search - configure content sources to include in search, define search scopes, configure and set up index crawl schedules.
- Workflows - configure and attach workflows to the required libraries and lists
- Security - create security groups and roles, apply security groups and roles to sites, libraries and lists.

### Deployment

- Deploy solution to production servers
- User acceptance testing
- End user training, knowledge transfer and operational best practices.

## 5 Ways SharePoint Will Make Your Business Better

### Reduce IT Costs and Complexity

Office SharePoint Server 2007 consolidates content management, collaboration, search, portal solutions, business process integration, and business intelligence into a single, scalable business platform. The initial benefits are clear; your organization can plan, deploy, license, service and support infrastructure for a single solution, rather than several.

### Reduce Development Costs

Comprehensive out of the box components including over fifty web parts such as search tools, filters, content aggregators, site directory features and business intelligence dashboard components means less time spent customizing. Microsoft Office applications integrate with SharePoint to provide an intuitive, seamless storage and collaboration environment.

### Simplify Management and Training

IT management costs are reduced because you only need to support one infrastructure and one set of technologies to provide comprehensive enterprise solution features across the organization. Leveraging the consistency of the Microsoft Office environment, learning SharePoint is a snap with a consistent, intuitive interface.

### Improve Employee Productivity

Improving employee productivity is the common thread that binds all of the tools and features in WSS and Office SharePoint. SharePoint team sites and collaboration workspaces enable teams to share documents, communicate, and work effectively together. Rather than relying on emails, conference calls, and network drives to facilitate teamwork, project managers can quickly provision sites that provide a structured, central environment to connect geographically diverse users.

### Enhance Customer Service and Sales Effectiveness

Customer-facing employees are equipped the information they need to communicate better with improved access to information, and readily available information, are key barriers to the effectiveness. With comprehensive tools, aggregating data and building business intelligence dashboards is a snap.

## What is the potential of your business?

Let Apptius show you what your business could be with SharePoint.

### Call today!

(204) 989-0202  
[www.apptius.com](http://www.apptius.com)



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ISV/Software Solutions  
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knowledge + experience = solutions